



Number: 23.08.0000.005.30.007.18. 434

Date: 6 February 2020

Office Order

**Subject: Sanction of Ex-Bangladesh Leave to Visit the Kingdom of Saudi Arabia.**

1. Ex-Bangladesh Leave (Earned leave with average pay) is sanctioned against the following personnel of Survey of Bangladesh to visit the Kingdom of Saudi Arabia with effect from 23<sup>rd</sup> February 2020 to 29<sup>th</sup> February 2020 or 07 (Seven) days from the date of commencement of leave.

RASHIDA SULTANA (Passport No: BW0272753)  
Assistant Librarian  
Survey of Bangladesh.

2. The following terms and conditions will apply for aforesaid leave:

- (a) All expenses in connection with the visit will be borne by the individual.  
(b) Bangladesh Government does not have any financial involvement for any expense occurring thereof.  
(c) The individual will draw her pay and allowances in Bangladesh as per existing policy.  
(d) Overstay of leave will not be allowed under any circumstance.

Md Muniruzzaman  
Brigadier General  
Surveyor General of Bangladesh.

Chief Accounts Officer, Ministry of Defence,  
22, Purana Paltan, Dhaka.

Number: 23.08.0000.005.30.007.18. 434

Date: 16 February 2020

**External:**

Copy forwarded for kind information and necessary action (not according to seniority):

- 1) HE, High commissioner, High commissioner Office of the Kingdom of Saudi Arabia in Dhaka, Bangladesh.
- 2) Director General, Department of Immigration & Passports, Agargaon, Dhaka.
- 3) Director, Hazrat Shahjalal (R.) International Airport, Dhaka.

**Internal:**

Copy forwarded for kind information and necessary action (not according to seniority):

- 1) Chairman, Website Development Committee, Survey of Bangladesh, Dhaka.
- 2) In Charge, Image Processing Unit, Survey of Bangladesh, Dhaka.
- 3) Md. Imran Hossain, Individual Consultant (Website Developer & Database Administrator) (to publish in the website).
- 4) Administrative Officer (General), Survey of Bangladesh, Dhaka.
- 5) Administrative Officer (Accounts), Survey of Bangladesh, Dhaka.
- 6) Rashida Sultana, Assistant Librarian, Image processing Section, Survey of Bangladesh, Dhaka.

Md. Mustafijur Rahman  
Deputy Director(Admin)(AD)  
Survey of Bangladesh.